

Social Inclusion Lead PS

PERSON SPECIFICATION

Details on the qualifications, experience, skills, knowledge and abilities that are needed to fulfil this role are set out below:

JOB TITLE:	Social Inclusion Lead		
	Essential	Desirable	Tested by
Knowledge, Education, Qualifications and Training			
Strong leadership skills.	X		CV / Interview
Knowledge of Social Inclusion and how to integrate clients	X		CV / Interview
Educated to degree level or equivalent.	X		CV / Interview
Evidence of Continued Professional Development relevant to the role purpose and level.		X	CV / Certificates
Project Management qualification or experience		X	CV / Certificates
Knowledge and experience of Safeguarding	X		CV / Certificates
Skills and/or Abilities			
Demonstrable track record of Leading a team	X		CV / Interview
Effective dissemination of information to large and diverse groups.		X	CV
Exceptionally convincing and persuasive written and oral skills with the ability to present and convey complex ideas and issues clearly and coherently.	X		CV / Interview
Ability to secure Senior Management and Board approval for strategy.	X		CV / Interview
Demonstrable ability to evaluate the type of initiatives and programmes within the scope of the post and initiate, develop and deliver new initiatives that build on their successes.	X		CV / Interview
Highly self-motivated and able to work autonomously, take initiative and make decisions.	X		CV / Interview
A proactive innovative and strategic approach, with an ability to problem-solve and the drive to develop and implement new areas of work.	X		CV / Interview
Able to project the gravitas to influence change at different levels	X		CV / Interview
An enthusiastic problem solver and coach.	X		CV / Interview
Organised, with strong attention to detail with the ability to multi-task and prioritise time	X		CV / Interview
Participate in knowledge transfer management, team and other technical areas and services	X		CV / Interview
Innovative management style.	X		CV / Interview
Ability to work flexible hours.		X	CV / Interview
Energy, enthusiasm and flair to work hard and achieve ambitious targets.	X		CV / Interview
Experience			
At least three years' experience in a similar role.	X		CV / Interview
Experience of utilising the strength of an organisation brand for charity/business development.	X		CV / Interview

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Experience of developing and implementing strategic and business plans.	X		CV / Interview
Track record of bringing innovative creative thinking and fresh ideas to an organisation and/ or its services. Connections and networks of assistance to the role – desirable	X		CV / Interview
Other Requirements			
Commitment to Refugee Resource's core values and strategic direction.	X		CV / Interview
Committed to personal development.	X		Interview
Willingness and ability to work occasional evenings and weekends to maintain service delivery.	X		CV / Interview
Provide leadership, including by modelling positive behaviours to the staff team.	X		Interview
Maintain a basic knowledge and understanding of issues affecting refugees and asylum-seekers, and of mental health issues.	X		Interview
To undertake any other duties as may be required from time to time, which are commensurate with the nature of the post.	X		Interview